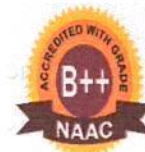




**KRISHNA CHAITANYA DEGREE COLLEGE
(AUTONOMOUS)
NELLORE**



(Accredited by NAAC, Recognized by UGC Under 2(f), Affiliated to VS University, Nellore)

**MINUTES OF THE BOARD OF STUDIES MEETING FOR
ENGLISH FOR UNDER GRADUATE PROGRAMS**

The first meeting of the Board of Studies (BoS) in English (UG) was held on 11-11-2025 at 02:45 PM at Krishna Chaitanya Degree College (A), Nellore, under the Chairperson of the BoS in English, for preparation of the Course Structure, Syllabus and Model Question Papers for the Academic Year 2025-26.

The following members were present in the meeting:

1. Dr. P. Gopal – Chairman.
2. Dr. R. Prabhakar – Member (University Nominee).
3. Sri. G. Ramanaiah – Member (Subject Expert from outside the Parent University & Nominated by Academic Council).
4. Prof. S. Pushpalatha – Member (Subject Expert from outside the Parent University & Nominated by Academic Council).
5. Smt. B. Sudha Rani – Member (Faculty of the Department).
6. Smt. B. Thalitha Jaya Kumari – Member (Faculty of the Department).
7. Sri. K. T. Kishore Kumar – Member (Faculty of the Department).
8. Sri. N. Bhakthavatsala Reddy – Member (Industry Representative).
9. Smt. T. Alekhya – Member (Alumni).

Members Absent: - Nil –

At the opening of the BoS meeting, Smt B. Sudha Rani, the Member of BoS welcomed and introduced the Chairman and other members of BoS as Dr. P. Gopal, Chairman and Incharge of the department went on leave on some urgent personal work. The Chairman of BoS requested for the approval of Course Structure, Syllabus and Model Question Papers for the Academic Year 2025-26.

Agenda

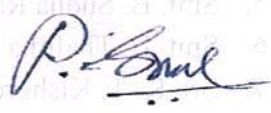
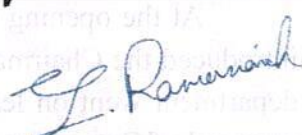
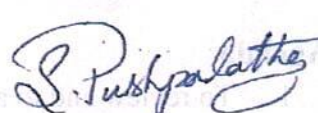
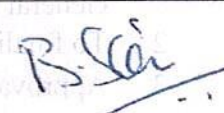
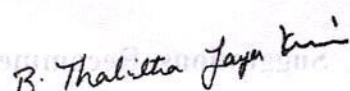
1. To review and to approve the I and II semesters of the R25 Course structure and syllabus of General English in all programs.
2. To finalize the Blue print and Model Question Papers.
3. Approval of the Examination Panel Members
4. Any other proposals with the permission of the Chair.

Suggestions, Recommendations and Resolutions

1. After careful review and discussion, it is resolved to approve the course structure and syllabus of General English in all programs for I and II Semesters without modifications.
2. The board discussed, prepared and approved the Blue Print of the Question Papers (for I and II Semesters)

3. The board discussed, prepared and approved the Model Question Paper (for I Semester)
4. It is resolved the following with regard to the distribution of internal and external marks:
 - Internal Assessment: 30 marks
 - External Examination (End-Semester University Examination): 70 marks
5. It is resolved and approved the list of panel of examiners.
6. Resolved to suggest that the scheme of valuation should be given by the paper setter for uniform evaluation. If the paper setter fails to supply the scheme of valuation, the chairman of BoS / BoS Member should take the responsibility to prepare the scheme of valuation for uniform evaluation.
7. Resolved to request the Dean (Academics) to think about possibility for the preparation of Question Bank for the benefit of slow learners.

The following members of the Board of Studies in English (UG) were attended the meeting.

SNo	Name & Designation	Chairperson / Member	Mode of Attendance	Signature
1	Dr.P.Gopal, Department of Humanities & Sciences, Krishna Chaitanya Institute Of Science & Technology	Chairman	Online	
2	Dr.R.Prabhakar, Associate Professor, Dept. of English, Vikrama Simhapuri University, Nellore	Member	Online	
3	Sri.G.Ramanaiah, Lecturer, Dept. of English, Jeevan Jyothi Degree College, Giddalur	Member	Online	
4	Prof.S.Pushpalatha, Professor, Sree Venkatesa Perumal College of Engg. & Technology, Puttur.	Member	Online	
5	Smt.B.Sudha Rani, Dept. of English, Krishna Chaitanya Degree College, Nellore	Member	Offline	
6	Smt.B.Thalitha Jaya Kumari, Dept. of English, Krishna Chaitanya Degree College, Nellore	Member	Offline	
7	Sri.K.T.Kishore Kumar, Dept. of English, Krishna Chaitanya Degree College, Nellore	Member	Offline	

8	Sri.N.Bhakthavatsala Reddy, Director, IACE Academy, Hyderabad	Member	Online	<i>N. Bhakthavatsala Reddy,</i>
9	Smt.T.Alekhy, Out Bound Lead Generation, Oro Crop Technologies Pvt. Ltd., Hyderabad	Member	Online	<i>T. Alekhy</i>

P. S. S. S.
Chairman

BoS - English (UG)



**Krishna Chaitanya Degree College(Autonomous)
(Affiliated to V.S University, Nellore)
NELLORE.**

**Syllabus for General English in consonance with Curriculum framework
w.e.f. AY 2025-26**

COURSE STRUCTURE (for Semesters I & II)

Year	Semester	Course	Title of the Course	No. of Hrs /Week	No. credits	Max Marks Internal Assessment	Max Marks University Exam	Total Marks
I	I	1	English Bridge-I: Communication & Life Skills	4	3	30	70	100
	II	2	English Bridge-II: Communicate and Connect	4	3	30	70	100

P. S. Srinivas *R. Prabhakaran* *L. Ramaswami* *S. Pushpalatha* *B. Thalitha Jayan* *N. Shobanikrishna Reddy*
B. S. Srinivas *T. Alokya*

SEMESTER-I

COURSE 1: COMMUNICATION & LIFE SKILLS

Theory

Credits: 3

4 hrs/week

Learning Objectives

- To enable students to develop reading and comprehension skills through literary texts.
- To promote sensitivity toward issues such as environment, gender, identity, and relationships.
- To introduce students to foundational grammar and functional usage of English.
- To enhance students' confidence in self-expression through writing and speaking.
- To cultivate phonetic awareness and develop pronunciation skills.

Course Outcomes

- Interpret and appreciate literary texts with reference to social, emotional, and ecological concerns.
- Apply foundational grammar elements accurately in spoken and written English.
- Demonstrate improved reading comprehension and vocabulary acquisition.
- Engage in meaningful communication using functional expressions and phonetic clarity.
- Exhibit awareness of self, society, and the world through reflective and descriptive writing.

Unit I: BASICS OF COMMUNICATION

- Nature and Characteristics of Communication.
- Importance of Communication.
- Process of Communication.
- Barriers to effective Communication and How to remove the barriers.
- Principles of effective communication.

Unit II

- Short Story: The Night Train at Deoli – Ruskin Bond
- Grammar: Parts of Speech
- Articles and Prepositions
- Intonation.

Unit III

- Poem: Where the Mind is Without Fear – Rabindranath Tagore
- Grammar: Question tags.
- Reading Comprehension.

Unit IV

- Prose: Letter to a Teacher – School of Barbiana
- Grammar : Tenses
- Homophones

Unit V

- Poem: Night of the Scorpion- Nissim Ezekiel.
- Phonetics: Basic Sounds
- Word Stress

P. S. S. R. Prabhakar S. Ramaswami S. Subbalakshmi B. Thalitha Jayan K. N. Shalini K. S. S. T. Alokya

Suggested Classroom Activities (Unit-wise)

Unit I

- Speaking activity: My village/town .

Unit II

- Story telling and letter writing.

Unit III

- JAM and reading comprehension

Unit IV

- Listening to TED Talks and dialogue writing

Unit V

- Phonetics practice with minimal pairs, stress marking, and reading aloud.
- Read passages following stress and intonation
- Write stories based on pictures facilitated.

Suggested Reference Books and Resources

1. Board of Editors. English for Life. Orient BlackSwan.
2. Raymond Murphy. Essential Grammar in Use. Cambridge University Press.
3. T. Balasubramanian. A Textbook of English Phonetics for Indian Students. Macmillan.
4. Greta Thunberg's UN Speech (Open Educational Resource)
5. Mulk Raj Anand. The Lost Child.
6. Sarojini Naidu. The Bird of Time.
7. Nissim Ezekiel. Collected Poems.
8. Rabindranath Tagore. Gitanjali.
9. School of Barbiana. Letter to a Teacher.

P. S. S. R. Prabhakaran
L. Ramaswami
S. Pushpalatha
B. S. S. S.
B. Thalitha Jayan
N. Shobanitha de Reddy
T. Alokya

SEMESTER-I
COURSE 1: ENGLISH BRIDGE-I: COMMUNICATION & LIFE SKILLS
PATTERN OF QUESTION PAPER

Time:3 Hours

Max Marks: 70

SECTION-A

Answer any FIVE of the following questions
(Marks : 5x4 marks = 20 marks)

1. Short Question from: Basics of communication.
2. Short Question from: Basics of communication.
3. Intonation.
4. Parts of speech.
5. Short Question from: Where the Mind is Without Fear.
6. Question Tags.
7. Short Question from: Letter to a Teacher.
8. Homophones.
9. Short Question from: Night of the Scorpion.
10. Word Stress.

SECTION-B

Answer FIVE of the following Choosing ONE from each Unit.
(Marks : 5x10 marks = 50 marks)

UNIT-1

11. Essay Question from Basics of communication
(Or)

12. Essay Question from Basics of communication.

UNIT-2

13. Essay Question from: The Night Train at Deoli- Ruskin Bond
(Or)

14. Articles & Prepositions

UNIT-3

15. Essay Question from: Where the Mind is Without Fear – Rabindranath Tagore.
(Or)

16. Reading Comprehension.

UNIT-4

17. Essay Question from: Letter to a Teacher – School of Barbiana.
(Or)

18. Tenses.

UNIT-5

19. Essay Question from: Night of the Scorpion- Nissim Ezekien.
(Or)

20. Phonetics: Basic Sounds.

P. S. S. R. Prabhakar
L. Ramaswami
S. Subbalakshmi
B. Thallaitir Jayaraj
N. Shobanikrishna Reddy
T. Alakhy

Max Marks:70

[Marks: 5x4 Marks=20 Marks]

1. What are the characteristics of communication?
2. Explain the importance of communication.
3. Choose the correct tone[Falling/Rising]for each of the following sentences.
 - a. How is your health?
 - b. What a beautiful lady!
 - c. Shut the door.
 - d. Are you hungry?
4. Identify the parts of speech of the underlined words.
 - a. Honesty is the best policy.
 - b. This book is mine.
 - c. We had a delicious meal.
 - d. They built a house.
5. If Tagore were alive today, what changes do you think he would want to see in our society?
6. Complete the sentences with the correct Question tags.
 - a. Your father is a doctor,.....?
 - b. She can speak English,.....?
 - c. They will not come tomorrow,.....?
 - d. I am late,.....?
7. Where do the children go when they are “failed out” of school?
8. Fill in the blanks with the correct Homophone.
 - a. The driver pressed the.....(break/brake)to stop the car suddenly.
 - b. A.....(dear/deer)was gazing in the forest.
 - c. The.....(principal/principle)of your college gave a speech yesterday.
 - d. I can’t decide.....(weather/whether)to go to the party.
9. What did the peasants say about the sufferings of the poet’s mother?
10. Mark the Stress on the appropriate syllable in the following words.
 - a. Family
 - b. Employee
 - c. Canteen
 - d. Notebook

[Marks: 5x10 Marks=50 Marks]

12. What is communication? Explain the process of communication.

P. G. S. R. Prabhakaran S. Pushpalatha B. Thalitta Jayaraj N. Subbarathinam Reddy
L. Ramaswami B. S. S. T. Alakhya

UNIT-II

13. Why didn't the author want to break his journey at Deoli and enquire about the girl he saw at the station?

(Or)

14. (i) Fill in the blanks with suitable Articles.
- Honesty is best policy.
 - She has been waiting for...hour.
 - Iron is..... useful metal.
 - Ramayana was written by Valmiki.
 - Tirupathi is one ofpilgrim towns in India.
- (ii) Fill in the blanks with suitable Prepositions.
- It has been raining.....morning.
 - We have class....9 a.m. every day.
 - He has been waiting here two hours.
 -Telugu, I can speak English.
 - We have examinations..... March.

UNIT-III

15. What role does truth play in building the kind of society that Tagore envisions? Can truth and freedom exist without each other?

(Or)

16. Read the following passage and answer the questions given below.
Now-a-days Artificial Intelligence[AI] is dominating every aspect of life. As we all have been leading a busy life, we fail to find time to process data or complete complex tasks within a limited time. Hence in all walks of life AI is being used. But there is a fear that AI will overtake us soon with its abnormal intelligence.
- What is the passage about?
 - Why do we need Ai?
 - What is the fear about AI?
 - Give some examples of areas where AI is being used?
 - Predict some dangers with AI.

UNIT-IV

17. Describe the system of education presented in Letter to a Teacher.

(Or)

18. Fill in the blanks with the correct form of the verb given in the brackets.
- The Sun.....(rise) in the East.
 - My father.....(work) in that office from 2020 to 2023.
 - Ram.....(go) to Chennai yesterday.
 - She.....(eat) an apple when I went to his house.
 - I....(be) an army officer.
 - He is.....(look) for a good job.
 - Vishnu.....(watch) the cricket match since morning.
 - The vehicle stopped, when the policeman.....(signal).
 - We.....(paint) the house last week.
 - The President.....(address) the public tomorrow.

UNIT-V

19. Explain how the feelings of a mother are presented in *Night of the Scorpion*.

(Or)

20. Write the English spelling for the words given in phonemic transcription.

a. /tent/ b. /fa:ð ə(r)/ c. /kiŋ/ d. /ʃ i:p/ e. /æpl/

P. G. S. R. Prabhakaran S. Pushpalatha B. Thallatha Jayan K. N. Subbarathu Reddy
L. Ramaswami B. S. S. T. Alakhya

COURSE 2: ENGLISH BRIDGE-II: COMMUNICATE AND CONNECT

4 hrs/week

- Recognize and reflect on civil and respectful communication in social and professional settings.
- Understand dramatic narratives and short fiction to enhance reading and speaking skills.
- Apply basic grammar and vocabulary in structured communication.
- Practice effective written formats for workplace communication.
- Interpret visual data and convert it into written content using note-making and report writing.

- Demonstrate improved communication etiquette through readings on civility and motivation.
- Employ skimming, scanning, and note-making strategies in academic and workplace writing.
- Display awareness of societal values and professional conduct through literature.
- Draft structured texts like reports, agendas, and notices with clarity.
- Integrate vocabulary and grammar in writing and speaking activities effectively.

- Prose: “On Saying Please” –A.G. Gardiner
- Short Story: “Half a Rupee Worth” –R.K. Narayan
- Conversion of Words.

- Poem: "If" –Rudyard Kipling
- Letter writing.
- Skimming & Scanning

- One-Act Play: “Never, Never Nest” –Cedric Mount
- Telephonic etiquette
- Report Writing

- Short Story: “How I Taught My Grandmother to Read” –Sudha Murty
- Information Transfer: Pie Charts , tree diagram and flow chart.
- Note-making

- Prose: “The Secret of Work” –Swami Vivekananda
- Notices, Agendas, and Minutes
- One Word Substitutes

P. G. S. R. Brahman L. Ramaswami S. Pushpalatha B. Thallita Jayan K. N. Shakti K. V. Reddy T. Alakhy

Unit-wise Suggested Activities:

Unit I

- Vocabulary games
- Role-play

Unit II

- Presentation on a dream job.
- Group Discussion

Unit III

- Debate on EMI
- Report Writing college events

Unit IV

- Presentation using ppt (charts/photos)
- Preparing notes from a short lecture/podcast

Unit V

- Drafting a Notice and Agenda for a student meeting
- Vocabulary Quiz

Reference Books:

- Fluency in English –Part II, Board of Editors, Orient BlackSwan
- Effective Technical Communication by M. Ashraf Rizvi (McGraw Hill)
- English Grammar in Use by Raymond Murphy (Cambridge)
- Professional Communication by Aruna Koneru (McGraw Hill)
- Selected Stories by R.K. Narayan (Indian Thought Publications)
- Collected Essays of A.G. Gardiner
- Collected Poems by Rudyard Kipling
- The Gift of the Magi and Other Stories by O. Henry
- Selected Speeches of Swami Vivekananda
- Short Stories by Sudha Murty (Penguin India)

P. S. S. R. Prabhakaran L. Ramaswami S. Pushpalatha B. S. S. B. Thalitha Jayan K. N. Shalini K. R. Reddy T. Alokya

SEMESTER – II
COURSE 2: ENGLISH BRIDGE-II: COMMUNICATE & CONNECT
PATTERN OF QUESTION PAPER

Time:3 Hours

Max Marks: 70

SECTION-A

Answer any FIVE of the following questions
(Marks : 5x4 marks = 20 marks)

1. Short Question from: Half a Rupee Worth.
2. Short Question from: On saying please.
3. Short Question from: "If".
4. Short Question from: Skimming and scanning.
5. Short Question from: Telephonic etiquette.
6. Short Question from: "Never, Never, Nest".
7. Short Question from: How I taught My Grand Mother to Read.
8. Note making.
9. Short Question from: Notices, Agendas and Minutes.
10. Short Question from: Secret of work.

SECTION-B

Answer FIVE of the following Choosing ONE from each Unit.
(Marks: 5x10 marks = 50 marks)

UNIT-I

11. Conversion of words.
(Or)
12. Essay Question from: "Half a Rupee Worth"-R.K.Narayan.

UNIT-II

13. Letter writing.
(Or)
14. Reading Comprehension.

UNIT-III

15. Report writing.
(Or)
16. Explain the importance of Telephonic etiquette.

UNIT-IV

17. Essay Question from: "How I Taught My Grand Mother to Read"- Sudha Murthy.
(Or)
18. Essay Question from: Information Transfer (Pie charts/ Flow charts/Tree diagrams).

UNIT-V

19. One word substitutes.
(Or)
20. Essay Question from: Secret of work.

P. S. S. R. Prabhakar
L. Ramaswami
S. Subbalakshmi
B. Thallaitir Jayaraj
N. Shobanikrishna Reddy
T. Alokya